

## 如何添加网站到账户

1. 点击 add site, 按要求填写提交后自己做好网站后台对应接口。
2. 等待总部审核。需时 24 小时。非工作日顺延。
3. 成功后, site ID 的状态为 active 即可收款 (账户也必须是 live 状态)。
4. 如果 site ID 为 blocked 请发 ticket 咨询总部未通过原因。
5. 审核过程中 site ID 的状态为非 active 则不能收款。请不要发货
6. 其他说明请参考页面图示

## Add site 添加网站

| Quick statistic                                                                     | My sites | Support                           | Transactions                   | Reports             | Settlements | Preferences                  |
|-------------------------------------------------------------------------------------|----------|-----------------------------------|--------------------------------|---------------------|-------------|------------------------------|
| Sales (\$0.00)<br>Rebills (\$0.00)<br>Support messages<br>Customer support messages | Add site | Customers support<br>Email center | Customers<br>Scheduled rebills | Traffic<br>Products | Holdback    | Payout information<br>Logout |

**Add site 添加网站**

**Message:**

**网站信息 Site information**

网站名称 Site title  给添加的网站标注一个名称, 方便与其他的网站区分

网站描述 Site description  简单描述一下网站的产品, 或添加产品关键字

网址 Site URL  http:// 此处填写网站的网址

出售产品类型 What you want to sell? Membership  请点击选择 product

|                                |                                             |
|--------------------------------|---------------------------------------------|
| Pay affiliates commission      | <input type="text" value="50"/> %           |
| Pay affiliates per sale        | <input type="text" value="0"/> \$ 此框中内容无需填写 |
| Pay affiliates on rebill       | <input type="checkbox"/> No                 |
| Chargebacks/refunds deductions | <input type="checkbox"/> Only from merchant |

客服邮箱 Customer service email  填写这个网站对应的客服邮箱

公开网站 Public site  不打勾则不公开

**网站保护 Site protection**

|                              |                      |
|------------------------------|----------------------|
| Membership zone URL          | <input type="text"/> |
| Callback script URL          | <input type="text"/> |
| Callback script key          | <input type="text"/> |
| Transaction accepted message | <input type="text"/> |
| Transaction decline message  | <input type="text"/> |

如果没有网站保护, 此框中内容不必填写

点击此处提交新添加的网站信息



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(Add site 页面上)

注意前三项是必填的，第四个选项请根据实际选择，一般选择的是 products。客服邮箱是必填的。其余可以空白或者选填。

请注意: add sites 页面最上部分,

If you add web-site with above mentioned brands, we will block this site forever after check is done!  
Make sure that there is no such goods, save your time and our time.

Your sincere understanding and cooperation is highly appreciated!  I've read and understand text above

如上图 ,务必记得打钩.

当填写好后直接点击最下方的 Add site 提交。

添加完毕，可以在后台首页 my sites 页面的下半部分可以看到，如下图：

Summary Statistic 销售统计

| Today 今日 |             |                |               |               |                 |                   |
|----------|-------------|----------------|---------------|---------------|-----------------|-------------------|
| Site ID  | Sales (Qty) | Declines (Qty) | Rebills (Qty) | Refunds (Qty) | Reversals (Qty) | Chargebacks (Qty) |
| 61       | \$0.00 (0)  | \$0.00 (0)     | \$0.00 (0)    | \$0.00 (0)    | \$0.00 (0)      | \$0.00 (0)        |
| 61       | \$0.00 (0)  | \$0.00 (0)     | \$0.00 (0)    | \$0.00 (0)    | \$0.00 (0)      | \$0.00 (0)        |
| 61       | \$0.00 (0)  | \$0.00 (0)     | \$0.00 (0)    | \$0.00 (0)    | \$0.00 (0)      | \$0.00 (0)        |
| Total:   | \$0.00 (0)  | \$0.00 (0)     | \$0.00 (0)    | \$0.00 (0)    | \$0.00 (0)      | \$0.00 (0)        |

  

| Yesterday 昨日 |             |                |               |               |                 |                   |
|--------------|-------------|----------------|---------------|---------------|-----------------|-------------------|
| Site ID      | Sales (Qty) | Declines (Qty) | Rebills (Qty) | Refunds (Qty) | Reversals (Qty) | Chargebacks (Qty) |
| 61           | \$0.00 (0)  | \$0.00 (0)     | \$0.00 (0)    | \$0.00 (0)    | \$0.00 (0)      | \$0.00 (0)        |
| 61           | \$0.00 (0)  | \$0.00 (0)     | \$0.00 (0)    | \$0.00 (0)    | \$0.00 (0)      | \$0.00 (0)        |
| 61           | \$0.00 (0)  | \$0.00 (0)     | \$0.00 (0)    | \$0.00 (0)    | \$0.00 (0)      | \$0.00 (0)        |
| Total:       | \$0.00 (0)  | \$0.00 (0)     | \$0.00 (0)    | \$0.00 (0)    | \$0.00 (0)      | \$0.00 (0)        |

  

My sites 我的网站

| Site ID | site title | Status | Actions                                               | Unpaid balance | Holdback |
|---------|------------|--------|-------------------------------------------------------|----------------|----------|
| 61      | 7          | active | Preferences   Prices   Email preferences   Affiliates | \$960.83       | \$0.00   |
| 61      |            | active | Preferences   Prices   Email preferences   Affiliates | \$0.00         | \$0.00   |
| 61      | ant        | active | Preferences   Prices   Email preferences   Affiliates | \$2105.27      | \$0.00   |
|         |            |        |                                                       | \$3066.1       | \$0.00   |

**Unpaid balance** - merchant turnover minus processing and transaction fees. It includes holdback 10%, which will be deducted after each settlement. Payouts to merchants are on weekly basis (10 days in arrears). The minimum amount to be remitted is 2,000 USD. Look Settlements section for your payout forecast.  
**Holdback** - an amount of 10% of Merchant's gross turnover for unexpected cases of chargebacks. Holdback will be paid to Merchant after 180 days (on the next calendar month) after deduction of all possible chargebacks not yet settled, and all bank costs and penalties.



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禁售产品： add site 时请注意后台首页列出的禁售列表（会不断更新，以最新版为准）：

- Any type of software;
- DVDs;
- Any items by brands:

Louis Vuitton, Chanel, Gucci, Balenciaga, Yves Saint Laurent, Sergio Rossi, Boucheron Bottega Veneta, Alexander McQueen, Stella McCartney, Brian Atwood

- Any cosmetics; and
- Any mobile phones

以及 GSPAY 账户使用条款禁售产品列表:

[http://www.gspay.com/php/terms\\_controlleddrugs.php](http://www.gspay.com/php/terms_controlleddrugs.php) (主要是受控制药物禁售列表)

和

[http://www.gspay.com/php/terms\\_prohibitedproducts.php](http://www.gspay.com/php/terms_prohibitedproducts.php) (常规禁售产品列表, 例如色情, 赌博业务, 减肥药物或者食品等)

\*所有禁售产品均以以上网址列出为唯一参考标准。

\*凡是添加含有禁售产品(且包括文字介绍, 图片介绍, 链接, logo 等)网站到 GSPAY 账户内, 将根据情节轻重给与 blocked 网站或者冻结账户的惩罚措施。

\*如果在 GS 审核 active 网站后擅自替换禁售产品或者做跳转等技术处理的, 被系统或总部人工查出的, 处以 2 万美金以上的罚金并且冻结账户。(我们会监控客人的咨询与投诉内容)